

CMAAS

CONFÉDÉRATION MONDIALE
DES ACTIVITÉS SUBAQUATIQUES

WORLD UNDERWATER FEDERATION

PROCEDURES AND OBLIGATIONS FOR THE ORGANISATION OF C.M.A.S. CHAMPIONSHIPS

World –Zone – Continental)

Version 04/01

CHAPTER	1	MISCELLANEOUS
CHAPETR	2	BODIES OF CONTROL
CHAPTER	3	FORMAL CEREMONIES
CHAPTER	4	ENCLOSURES

PREAMBLE

Within the C.M.A.S championships context, the following procedures are an integrated part of the contract the organising federation signs and each page of those procedures, must be signed and sent back with the contract, as agreed.

Chapter 1 MISCELLANEOUS

1.1 Championships definition

- 1.1.1. World Championship:
For each discipline, an international competition may be registered in the calendar as world championship only if all the below mentioned requirements have been fulfilled during the last world championship:
 - a. 10 countries at least subdivided into
 - b. 3 continents at least or
 - c. 2 continents at least, but in that case with 2 countries minimum in the second.
- 1.1.2. Zone or Continental Championship:
For each discipline, an international competition may be registered in the calendar as zone or continental championship if all the below mentioned requirements have been fulfilled during the last zone or continental championship:
 - a. 5 nations at least
 - b. C.M.A.S. adopts sine varietur the continental subdivision of countries as established up today and as it may be changed in the future by the International Olympic Committee
 - c. no derogation will be admitted
- 1.1.3. All international competitions not complying with the above mentioned requirements will be registered in the calendar as international competition.
- 1.1.4. Cancellation:
Only the C.M.A.S. is allowed to cancel a championship either for her initiative or under the demand of the organising federation.
If four months before the opening date of the competition, the C.M.A.S. has not registered the participation of at least five nations, the championship will right away and simply cancelled. If such a situation could appear twice in a row, no more championships of that particular discipline will be organised without a preliminary exam of the motivations and without the preliminary consent of the Executive Bureau.
- 1.1.5. Ranking
 - 1.1.5.1. Ranking will be dressed for countries and on an individual basis in all championships.
 - 1.1.5.2. The same competition will never produce an individual ranking and a ranking for country.

1.2. Application for organisation

The application for the organisation of a championship must mandatory:

- 1.2.1. Be written on the ad hoc form, that is on the C.M.A.S. web site (<http://www.cmas2000.org>) where it can be directly filled and sent
 - a. to the C.M.A.S. Headquarter
 - b. to the President of the Sport Committee
 - c. to the President of the commission managing the disciplineIn case of default, this document can be asked to the C.M.A.S. Headquarter (**enclosure 1**)
- 1.2.2 be signed physically or electronically by the President of the applying Federation.

1.3. Championships and competitions calendars

Two different calendars, one for the championships and one for the competitions

- 1.3.1. The World, Zone and Continental championships are taken form the championship's calendar, the others competitions, from the competitions' calendar.
- 1.3.2. Limit dates for the reception of the candidatures by the C.M.A.S. headquarter
 - 1.3.2.1. Championships: at least two years before and at least on the 1st April (1st April 2003 for 2005)
 - 1.3.2.3. Competitions: 30th June of the previous year. (enclosure 2)
- 1.3.3. The competitions which the rules, written in the 3 official C.M.A.S. languages
 - a. that haven't been approved in correct and due form by the proper commission
 - b. that haven't been successively sent to the C.M.A.S. headquarter in a printed form and on an electronic supportwill not be applied to any of the two calendars.

1.4. The E.B. fixing the calendar

- 1.4.1 The championships' calendar will be issued two years before immediately after the approval of the E.B. of June (June 2003 for the calendar 2005)
- 1.4.2 The competitions' calendar will be issued immediately after its approval by the E.B. and the latest after Dec. 31st of the precedent year.

1.5. Sports license

- 1.5.1 All athletes participating at a C.M.A.S. championship/ international competition registered in C.M.A.S. calendar must have a sports license valid for the current year and for the corresponding discipline (enclosure 3)
- 1.5.2 License validity is annual.
- 1.5.3 Only the Federations will order to C.M.A.S. the licences per each discipline using the appropriate form that can also be filled directly on the C.M.A.S. web site and must have the signature, physical or electronic, of the concerned federation's President (enclosure 4)
- 1.5.4 Printed licenses will be then sent to the HQ of the Federation that will distribute them to athletes.
- 1.5.5 None of the sport licences will be issued on site and no one will be allowed to participate if not in possession of the mentioned licence.
- 1.5.6 With a promotional aim, the sport licence is not required for Junior championships.

1.6. Modality

- 1.6.1 Competitions are organised under the exclusive control of C.M.A.S. and all rights are and will be property of C.M.A.S.
- 1.6.2 On the basis of the submitted application and of the received documentation, the C.M.A.S. Executive Bureau entrusts the organisation of the competition to the National Federation.
- 1.6.3 The right to organise the competition will be definitively granted to the N.F. only when C.M.A.S. has received:
 - a. the contract duly signed by the President of the N.F. (**enclosure 5**)
 - b. the amount of:
 - a. 1.750 EUR for each Senior championship
 - b. 1.000 EUR for each Junior championshipIf the N.F. is giving up, this sum will not be handed back.
- 1.6.4 Changing of dates
The N.F. cannot change the competition date without the previous written agreement of the Executive Board.
- 1.6.5 The N.F. may delegate all or a part of its powers to an organising committee, but in that case:
 - 1.6.5.1. it will be the sole responsible towards the C.M.A.S.
 - 1.6.5.2. it will be responsible in providing to the organising committee all rules for the organisation of this competition as well as all rules for the concerned discipline.
- 1.6.6 The N.F. declares of having been clearly informed of its duties towards C.M.A.S. and formally accepts all written conditions.
- 1.6.7 The N.F. will assure the observance of all terms of this contract as concerns its duties.
- 1.6.8 C.M.A.S. is not to be considered responsible if the N.F. cannot fulfil its duties.
- 1.6.9 If the N.F. is not fulfilling its duties established in the contract previously signed, C.M.A.S. shall adopt some measures against it, foreseen in the different C.M.A.S. rules, even if it has given the championship's organisation to a third party.

1.7. Duties of the N.F.

- 1.7.1 Expenses up to the N.F.
The N.F. will provide and will be responsible of:
 - 1.7.1.1. The N.F. will provide and will be responsible for the lodging expenses, full board, in single room
 - a. for C.M.A.S. President or his Representative
 - b. for the President of the Commission in charge of the corresponding discipline
 - c. for a C.M.A.S. employee
 - d. for the head of Judges nominated by the Executive Bureau on proposal of the commission.
 - 1.7.1.2. The N.F. will be responsible for local transports of officials, as stated at 1.7.1.1. transportation that cannot be depending from the same busses put at the disposal of the athletes.
- 1.7.2 Security
The N.F. will be responsible for the necessary security on the competition venue.
- 1.7.3 Anti-doping control
Since Jan. 1st 2003, the doping control, must be done during all the championships, whatever the discipline is, according to the terms of the C.M.A.S. doping code. The anti-doping control is to be done according to rules applied by the I.O.C. on such matter when signing this contract.

1.8. C.M.A.S. duties towards the N.F.

- 1.8.1 After the signature of the contract, C.M.A.S. will send to the N.F. within the agreed deadlines:
- digitalised C.M.A.S. logos ,
 - two packs of address labels of affiliated federations,
 - the directory of affiliated federations,
 - the directory of the members of the commission in charge of the concerned discipline
 - the number of gold, silver and bronze medals needed
 - participation certificates at this championship if the N.F. observed the deadline for the application
- 1.8.2 C.M.A.S. will be responsible for:
- travelling expenses of the officials as by 1.7.1.1.
 - travelling and board and lodging expenses for all persons invited or appointed by the C.M.A.S.

1.9. Timing and deadlines to be observed by C.M.A.S. and the N.F.

1.9.1. Day D – 7 months

The N.F. must send to all Federations affiliated with the Committee charged of the corresponding discipline, with a copy to the C.M.A.S. HQ :

- All announcement and useful information concerning the championship
- C.M.A.S. application form (**enclosure 6**)
- the registration and accommodation form must include
 - the global price per person for the entire duration of the competition including
 - the full pension accommodation
 - the transportations:
airport / back to the hotel
hotel / place of the competition and back

This price cannot be superior to the one taken from the organisation demand with a rise of 10% or more.

 - The cost of the administration global expenses per person including the following expenses:
 - Mailing expenses for the various announcements and documents
 - Printing and distribution of the documents (information / results etc.) during the championship
 - Budgets' printing expenses for the officials, judges, athletes, etc.
 - Accommodation expenses for the judges and officials from C.M.A.S.
 - The extra expenses including also:
 - Full pension sojourn expenses per additional day
 - Gala evening
 - Various

N.B.: Should a Federation choose a different accommodation from the list of the hotels proposed by the hosting Federation:

 - participating federation will owe to the N.F. the administrative expenses connected with the organisation of the competition
 - the organising federation is not obliged to ensure or to provide local transfers
 - participating federation will not be authorised to take part in events of point « extra » unless it pays the corresponding expenses to the hosting federation.
- The special rules for the competition, if foreseen, are up to the concerned modality
- All required documents by general rules of the concerned modality

1.9.2. Day D – 4 months

1.9.2.1. Organising Federation must send to C.M.A.S. HQ the list of the registered countries.

1.9.2.2. After this sending, no new inscriptions will be accepted neither by the N.F., nor by the C.M.A.S..

1.9.3. Day D – 3 months

- 1.9.3.1. C.M.A.S. Secretary General must send to the N.F. the list of Federations that sent C.M.A.S. registration form.
- 1.9.3.2. Federations that at this date
 - a. Have not paid their membership fee for the current year
 - b. Have not paid C.M.A.S. registration fees
 - c. Have not sent to C.M.A.S. HQ the registration form duly signed by the Federation's President will not be allowed to take part at the competition, even if they have regulated their situation for that time. In any case, no payments will be accepted on site.
- 1.9.3.3. If the organising federation has not received, before the set deadline, the payment of the due amount, it is no more bound to guarantee the hotel reservations nor the local transports of the athletes and representatives of that federation.

1.9.4. Day D – 2 months

- 1.9.4.1. Organising Federation must communicate to C.M.A.S. HQ the exact number of the necessary certificates of participation.

1.10. C.M.A.S. logo

- 1.10.1. Only logos sent by C.M.A.S. HQ may be used without changing them.
- 1.10.2. The N.F. and/or the organising committee must use C.M.A.S. logo in all communications and promotional advertisements, written or broadcasted before, during and after the championship. The C.M.A.S. logo cannot have a size inferior to the biggest of the other logos that will be printed on the documents and announcements, it must obligatorily appear in first position.
- 1.10.3. It must be clearly specified that this championship is a C.M.A.S. championship.
- 1.10.4. In no case the N.F. may grant the use of this logo to third persons, even as courtesy, without the previous written agreement of C.M.A.S.

1.11. Competition logo

- 1.11.1. If the N.F. wants to create a logo for the championship, this must obligatorily have a reference with the C.M.A.S. logo and must preliminarily be approved by the C.M.A.S. Executive Bureau.
- 1.11.2. If agreed, the championship logo and name must be shown on all the official documents of the championship as well as on all gadgets accepted by C.M.A.S.
- 1.11.3. C.M.A.S. logo and name must figure on the title of the championship.
- 1.11.4. C.M.A.S. logo must obligatorily figure on the badges supplied by the organising federation, back colours set as follows
 - a. VIP Red
 - b. Organisation Yellow
 - c. Judges Green
 - d. Press Blue

The federation is free to choose other colours for any other category that it considers necessary.

1.12. Television

- 1.12.1. C.M.A.S. competitions are and will be C.M.A.S. property.
- 1.12.2. TV rights will be property of C.M.A.S. only.
- 1.12.3. The N.F. has no right to transfer to the local or international television networks, nor to internet web sites without the previous written agreement of C.M.A.S.
- 1.12.4. As exchange of the rights given by C.M.A.S. to the N.F. for local television or international and/or to internet web sites, C.M.A.S. and the N.F. will agree, by writing, the subdivision of these rights.
- 1.12.5. It will be the same in the case of C.M.A.S. transferring TV rights to networks or international broadcasting companies or to internet web sites, but on the C.M.A.S. web site.

1.13. Advertising

- 1.13.1. C.M.A.S. reserves the right to give advertising spaces to C.M.A.S. official sponsors on either the championship's logo as well as on its documents. These spaces will be agreed together with the N.F.
- 1.13.2. N.F. must communicate to C.M.A.S. all advertising local contracts obtained for this championship.
- 1.13.3. C.M.A.S. reserves the right to approve or not local contracts according to international contracts it may obtain.

1.14. Sales on the championship venue

No sales can be organised on the specific web site of the championship, a part from the promotional material made by or for the profit of the organising federation only

1.15. Championships for age categories

- 1.15.1. C.M.A.S. championships may be organised in different age categories (cadet, junior, senior, veteran, master and so on) on the reserve
- 1.15.1.1. that all conditions in these rules are observed as concerns each created age category
- 1.15.1.2. that all age categories fixed for each discipline are not crossing in any case
- 1.15.1.3. that the limit of age is the age of the competitor on January 1 of the year of the championship, athlete will compete in this category until December 31 of the same year
- 1.15.2. An athlete belonging to an age category so established can be authorised to participate in a championship of *the immediately higher age category only if the following conditions are observed without any exception*
- 1.15.2.1. At the moment of entry, by handing the international referee a written agreement
- of the athlete if he/she has attained his/her majority or
 - of parents or legal tutors of the athlete if he/she is minor
- 1.15.2.2. by having a medical certificate stating that the athlete may compete in a championship of higher category than his/her own
- 1.15.2.3. in this case, he/she cannot participate in the championship of his/her category if both championships are scheduled in the same venue and/or time, and competitions of both championships are scheduled at the same time or one after another.
- 1.15.3. No athlete is admitted to take part in a championships of an age category lower than his/her own age category.
- 1.15.4. No competitor is admitted to compete in more than one age category if those championships are scheduled at the same time or one after another in the same venue.

1.16. Technical Meeting

- 1.16.1. A meeting must be organised within and not later than 24 hours before the beginning of competition with the attendance of :
- Responsible of the organisation
 - Chief Referee appointed by CMAS
 - Team leaders
 - Doctor of the organisation
- 1.16.2. The goal of the technical meeting is
- 1.15.2.4. To communicate all information about:
- Technical matters
 - Timetable and means of transportation
 - Guidelines for prize giving ceremonies
 - Safety measures
 - Antidoping control
- 1.15.2.5. To choose the international jury

Chapter 2 BODIES OF CONTROL

2.1. International Jury

2.1.1. Mission:

- 2.1.1.1. Examine the admissibility of the reclamations and rule on them the soonest and in any case, in the hour that follows their deposit.
- 2.1.1.2. The Jury can listen to all the people it judges helpful in order to get information.

2.1.2. Composition:

- 2.1.2.1. The Jury is chaired by the international chief judge nominated, for the championships, by the Executive Bureau under proposition from the Commission. It is also composed, other than the President by:
 - a. A international judge, member of the organising federation
 - b. Two international judges chosen among the judges of the competition
In case the competition requires only one international judge, the whole group of judges will nominate the second judge, among all the other persons present having a judge qualification.
 - c. Two substitute members (enclosure 7)
 - d. The C.M.A.S. delegate who will be the secretary of the session without the right of vote
- 2.1.2.2. Members of the Jury must:
 - a. have different nationality including the substitute judges
 - b. hold a card or a brevet of International judge of the relevant discipline,
 - c. must compulsorily understand and express themselves at least in one of the three C.M.A.S. official languages
 - d. attend all the competition

2.1.3. Functioning

- 2.1.3.1. If a member of the International Jury has the same nationality of one of the involved party or if there is a legitimate suspicion that he could be interested by the results of the decision, another substitute member will replace him.
- 2.1.3.2. Decision will be taken by handing up hands and with the simple majority of votes.
- 2.1.3.3. Four members must be present in order the meeting is valid.
- 2.1.3.4. In case of tie of votes, the vote of the President will be final.
- 2.1.3.5. Decisions of the international Jury are without appeal, with the exception of new events **(enclosure 8)**
- 2.1.3.6. Decision must be communicate in writing and by absolute priority immediately to the complainant and/or the involved persons, after the end of the meeting.
- 2.1.3.7. The members of the jury have to comply with the secrecy of the deliberations.

2.2. Claims

- 2.2.1. Only the captain of the team or the chief coach may put forward a claim.
- 2.2.2. The claim must be announced in the fifteen minutes that follow the end on the race written in French, English or Spanish and submitted to the Chief Referee within the hour following the end of the concerned competition.
- 2.2.3. All claim must be accompanied by a deposit of EUR 100 in cash.
- 2.2.4. If the above mentioned requirements are not fulfilled, the claim will not be accepted.
- 2.2.5. The sum of EUR 100 will be given back if the claim is considered valid.

2.3. C.M.A.S. Delegate

2.3.1. Mission:

- 2.3.1.1. To check that the competition is carried out observing what established in the present procedures, duties and contract, on the contrary he is allowed to adopt necessary measures in order to assure their observance **(enclosure 9)**.
- 2.3.1.2. To send each day to the C.M.A.S. Headquarter, by fax or e-mail, the daily results, even if they are heats.
- 2.3.1.3. To send by fax or by e-mail to C.M.A.S. HQ the final result of the competition within and not later than 24 hours after the end of the competition.
- 2.3.1.4. In case of new records, to receive the forms for each record homologation **(enclosure 10)**
- 2.3.1.5. Send trough the apposite form and within 15 days, to be calculated form the end of the competition, to the concerned Commission President and to the General Secretary of C.M.A.S., his report on the progress of the competition.
- 2.3.1.6. C.M.A.S. delegate has no competence on technical matters.

2.3.2. Transports and lodging

- 2.3.2.1. His transportation expenses other than locals are taken care by the C.M.A.S..
- 2.3.2.2. His accommodation and local transportation expenses are taken care by the organising federation

Chapter 3 FORMAL CEREMONIES

3.1 Preparation

- 3.1.1. Formal ceremony will be carried out according to a strict and identical protocol, being the same for all championships and cannot be changed without the previous approval from the Executive Bureau.
- 3.1.2. Except for the C.M.A.S. gold, silver and bronze medals, no other distinction, medal or price can be distributed during this ceremony..
- 3.1.3. Medals, the same for all C.M.A.S. championships will be provided by C.M.A.S. venue and date of the event will be written on the back.
- 3.1.4. Preparations for the ceremony:
 - 3.1.4.1. three podia shall be arranged to accommodate the necessary number of athletes (relay) i.e.:
 - a. podium n.º 1 (centre) for the winner, 50 (fifty) cm.
 - b. podium n.º 2 (right) for the second place, 35 (thirty-five) cm
 - c. podium n.º 3 (left) for the third place, 20 (twenty) cm
 - 3.1.4.2. a flagpole for CMAS flag, one for the IOC flag (Finswimming only) and one for the national flag of the organising federation.
 - 3.1.4.3. three flagpoles at different heights as follows:
 - a. a top centre flagpole waving the flag of the winner
 - b. a medium right flagpole waving the flag of the second
 - c. a lower left flagpole waving the flag of the third.
 - 3.1.4.4. a waiting area with a direct access on the competition site in which the athletes will be placed, the officials and the medal porters in the order of the scheduled scheme taken from the enclosure 11
- 3.1.5. The organiser shall see that
 - 3.1.5.1. Ceremonies are hold according to the above procedures by rehearsing as long as possible.
 - 3.1.5.2. Spectators should be kept off the venue reserved for the ceremony.

3.2 Opening Ceremony

- 3.2.1. The Opening Ceremony will take place on the site of the competition or in the city hosting the competition as follows:
- 3.2.2. Athletes from the participating countries will parade behind their national flag in alphabetical order in the language of the hosting country, the latter obligatorily closing the parade. Delegates, if they wish, are allowed to parade behind their national flag, between the flag and the athletes.
- 3.2.3. After the flag parade, raising of the flags
 - a. National flag of the organising federation past to the national anthem
 - b. C.M.A.S. and IOC flags (Finswimming) past to the C.M.A.S. international anthem.
- 3.2.4. Welcome speech from the President of the hosting Federation.
- 3.2.5. Proclamation of the championship official opening by the C.M.A.S. President or by any other key figure delegated by the President himself. .

3.3. Closing ceremony

The Closing Ceremony will take place on the site of the competition or in the city hosting the competition as follows:

- 3.3.1. It begins in the fifteen minutes following the last award ceremony
- 3.3.2. The President of the Organising Committee closes the event
- 3.3.3. National flag's descent of the organising federation past to the national anthem
- 3.3.4. C.M.A.S. and IOC (Finswimming) flag's descent past to the C.M.A.S. international anthem.
- 3.3.5. The organising federation President hands over the C.M.A.S. flag to the C.M.A.S. representative
- 3.3.6. C.M.A.S. Delegate hands over the flag to the President of the Organising Committee of the next identical competition.

3.4. Medals awarding

3.4.1. Operation:

3.4.1.1. Choice of the Procedure (**enclosure 11**)

- a. The ceremony chief, the VIP, the athletes and the medals porters approach the podium from its right (or left) in this order.
- b. The ceremony chief and the VIP pass by the podium and place themselves on its left (or its right)
- c. The athletes place themselves behind the podium in this order 2nd, 1st, 3rd (or 3rd, 1st, 2nd)
- d. The medal porters stay on the podium's right (left)
- e. After the medals' presentation,
 - (1) The ceremony chief takes back the VIP followed by the medals porters
 - (2) The athletes get back to the changing-room after the photo session.
- f. The parade of arriving and departure must be done with a musical accompaniment.

3.4.1.2. Exceptional alternative procedure

If it is not possible to parade, each reach their place directly and will take the positions clarified at the item 3.4.1.1

3.4.1.3. C.M.A.S. will have to communicate to the organisation and in the three official languages, the list of the C.M.A.S.' VIP as well as their exact function.

3.4.1.4. The rehearsal of the official ceremony for the medals awarding must obligatorily take place under the control of a C.M.A.S. official, the day before the competition and on its same place, everything being obligatorily settled (podium, medal bearers, flag, music, official speaker, C.M.A.S. international anthem etc).

3.4.2. Announcements

One everybody is ready, the music stops and the announcement of the results follows as here below clarified

- a. All the announcements must strictly respect the text taken from the enclosure 12
- b. Languages
 - (1) The announcements must be done, after the national language, in French, then in English or Spanish.
 - (2) The choice of the third language is given to the estimation of the hosting federation.
 - (3) If the Spanish is the language of the organising federation, the announcements will be in Spanish, then in French, then in English
- c. The speaker is not allowed to modify, in any way, the announcements that follow.
- d. The organising federation will have to give him, in written form and in the three languages, the surnames, names and exact function(s) of the designed VIP who will hand over the medals
- e. Ceremony announcements
Text: see enclosure (12)
- f. Winner announcement
 - (1) Text: see enclosure (12)
 - (2) When the name is announced
 - (a) The athlete goes up on the podium
 - (b) The VIP and the gold medal porter move towards the podium, the medal porter presents the pillow to the VIP who takes the medal and puts it over the head of the athlete, and shake hands.
 - (c) Then, the VIP and the medal porter go back in their respective places.
- g. Second place announcement
 - (1) Text: see enclosure (12)
 - (2) When the name is announced
 - (a) The athlete goes up on the podium
 - (b) The VIP and the silver medal porter move towards the podium, the medal porter presents the pillow to the VIP who takes the medal and puts it over the head of the athlete, and shake hands
 - (c) Then, the VIP and the medal porter go back in their respective places.
- h. Third place announcement
 - (1)Text: see enclosure (12)
 - (2) When the name is announced
 - (a) The athlete goes up on the podium
 - (b) The VIP and the bronze medal porter move towards the podium, the medal porter presents the pillow to the VIP who takes the medal and puts it over the head of the athlete, and shake hands
 - (c) Then, the VIP and the medal porter go back in their respective places.

3.4.3. The VIP and medal porter once back to their places, everybody turns towards the poles where the three national flags will be raised while the national country anthem of the gold winner is played.

Chapter 4 ENCLOSURE

- 1. Application for the organisation of a World or Continental competition**
- 1. Application form for the international calendar**
- 2. Sports licenses – Numbering system**
- 3. Application for sports licenses**
- 4. Contract for the organisation of a C.M.A.S. competition**
- 5. Registration form for a championship**
- 6. Composition of the International Jury**
- 7. Minutes of the International Jury**
- 8. Report of C.M.A.S. Delegate**
- 9. Application for record homologation**
- 10. Pattern for prize award ceremony**
- 12. Announcements texts**

All the forms, contracts and orders mentioned above are accessible on the C.M.A.S. web site <http://www.cmas2000.org> under the Sport Committee column. They can be filled out on the site itself and yet sent directly, once filled up, by e-mail to C.M.A.S., to the Sport Committee President and to the President of the corresponding Commission.



**APPLICATION FORM TO HOST A
WORLD, ZONE OR CONTINENTAL
CHAMPIONSHIP**

To send duly fulfilled to C.M.A.S. HQ, the President of the Committee and the President of the relevant discipline two years before the year of the championship and before April 1st at least.

Federation's name

Championship's name

Dates From To

By sending this form, the federation grants

1. all necessary facilities for the
 - visas
 - importation of required material
 2. security
 3. facilities for
 - currency exchanges and bank operations
 - communications
 - transport
 - telecommunications
- necessary for the good run of this competition

In support to this candidature, please find herein enclosed

1. A intention letter of a local broadcast company eventually interested on the coverage of this event
2. a printed brochure with the necessary information on facilities, venues, hotels, transportation and telecommunication available in the country

By this application, we agree to adhere

1. to the terms and conditions of the contract
2. to the General Rules in relation with the practice of this specific sports discipline

We add to this form a letter of support from the authorities of

the city
the council
the state
the country

The appendix 1.1, 1.2 & 1.3, duly fulfilled, are added as integral part of this application

Signatures,

Federation's President
Name
1st Name

Federation Secretary General
Name
1st Name

Done in

Date

ENCLOSURE 1a

General information about the city

Name of the City []

Climate Hot [] Cold [] Humid [] Dry [] Altitude [] m

Air transports

Nearest airport

Airport's Name []

International one ? YES [] NO [] Distance to Downtown [] km

Means of transport to downtown: Means (Rail, Bus, Taxi), Duration, Cost []

To fulfill if there is no international airport near the city

Name of the nearest international airport []

Distance between the airport and the hosting city [] Km

Means of transport from this international airport to the hosting city of To the airport near the hosting city: Means (Rail, Bus, Taxi, Fly), Duration, Cost, Name of the Airline company []

Telecommunications

Country Code, Area Code, Number: Phone, Fax, E-Mail, TV Channel []

Accommodation

Hotels: ***** [], **** [], *** [], ** [] Student's Lodging []

Price full board for the duration of the championship [] EUR [] USD

Signatures,

Federation's President: Name [], 1st Name [] Federation's Secretary Genetal: Name [], 1st Name []

Done in [] Date []

The impossibility to meet some of these points has to be notified in a written note enclosed to this application

ENCLOSURE 1b

1. Competition area zone

Name of the area

City

Please enclose the official authorisation to use the area zone

Distances between the area zone and

	Km	Duration in minutes
Downtown	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Teams Hotels	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
C.M.A.S. Hotel	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

1. Swimming pool

Length	Width	Depth		N° Lines	Electronic panel for each line		Electronic Score Board	
		Max	Min		Yes	NO	YES	NO
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Please enclose the contract signed with the company in charge of the maintenance of the electronic score board

2. Open water (long distance – orienteering)

River

Lake

Sea

4. Sea (UW fishing - photo) / Competition's zone (Enclose Marine map)

3. Available equipment and rooms

a.- Secretariat work

	Oui	Non
(1) Office	<input type="checkbox"/>	<input type="checkbox"/>
(2) Computer	<input type="checkbox"/>	<input type="checkbox"/>
(3) Photocopies	<input type="checkbox"/>	<input type="checkbox"/>
(4) Phone	<input type="checkbox"/>	<input type="checkbox"/>
(5) Fax	<input type="checkbox"/>	<input type="checkbox"/>

b.- Working rooms

(1) President	<input type="checkbox"/>	<input type="checkbox"/>
(2) Technical delegates	<input type="checkbox"/>	<input type="checkbox"/>
(3) Judges	<input type="checkbox"/>	<input type="checkbox"/>

c.- Medical

(1) Medical Doctor	<input type="checkbox"/>	<input type="checkbox"/>
(2) First Aid	<input type="checkbox"/>	<input type="checkbox"/>
(3) Anti doping control room	<input type="checkbox"/>	<input type="checkbox"/>
(4) Phone	<input type="checkbox"/>	<input type="checkbox"/>
(5) Showers	<input type="checkbox"/>	<input type="checkbox"/>
(6) Toilets	<input type="checkbox"/>	<input type="checkbox"/>

d.- Changing rooms

(1) Teams			
(1) Massage tables		<input type="checkbox"/>	<input type="checkbox"/>
(2) Showers		<input type="checkbox"/>	<input type="checkbox"/>
(3) Toilets		<input type="checkbox"/>	<input type="checkbox"/>
(2) Judges			
(1) Showers		<input type="checkbox"/>	<input type="checkbox"/>
(2) Toilets		<input type="checkbox"/>	<input type="checkbox"/>

e.- Press area

(1) Press room	<input type="checkbox"/>	<input type="checkbox"/>
(2) Phone	<input type="checkbox"/>	<input type="checkbox"/>
(3) Fax	<input type="checkbox"/>	<input type="checkbox"/>

f.- Advertising

(1) On the floor	<input type="checkbox"/>	<input type="checkbox"/>
(2) Inside the competition area	<input type="checkbox"/>	<input type="checkbox"/>
(3) Outside the competition area	<input type="checkbox"/>	<input type="checkbox"/>

Signatures,

Federation's President

Name

1st Name

Federation's Secretary General

Name

1st name

Done in

Date

The impossibility to meet some of these points has to be notified in a written note enclosed to this application



Application for inscription of a competition into the calendar

Year

**→ To send at least before June 30th of the previous year ←
to C.M.A.S. HQ and to the President of the relevant commission**

Commission

Finswimming Orienteering Rugby Hockey Photo-Film-Video
Spearfishing Safari Photo Target Shooting Apnoea

Name of the Competition
Kind
Venue
Dates From To

Organisation

Federation

Responsible for the organisation

Name

Firs Name

Country Code Area Code
Phone
Fax
email
Address
Zip Code
City
State
Country

Place

Date.

Signature

President of the Federation or of the organisation

Federation stamp (Absolutely necessary for the acceptance of the form)

**SPORTS LICENCES****Numbering system****XXX/Y99/88/ZZZ/777777**

- XXX** = Olympic acronym of the country
Y = F for Federation
99 = C.M.A.S. Code number
88 = Year of issuance
ZZZ = APN Apnoea
NAP Finswimming
ORI Orienteering
PEC Spearfishing
TIR Target Shooting
UWH Hockey
UWR Rugby
777777 = Sequential number (6 positions mandatory: 000001 etc)
to initialise to 000001 at the beginning of each year

**Purchase order
Sports Licences****To send to C.M.A.S. HQ**

Federation's Name

Discipline (One form per discipline)

	Name	Fist Name	Citizenship	Birthday
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
11	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
12	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
13	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
14	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
15	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
16	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
17	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
18	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
19	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
20	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
21	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
22	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Number of licences

X

3.1 EUR

=

 EUR**To be paid to the here below C.M.A.S. account****FORTIS BANQUE - Agence de Smet de Naeyer****Rue des Démineurs 29 - 1090 Bruxelles – Belgique****IBAN: BE39 2100 4854 5219****Code SWIFT: GEBABEBB**

Shipping address

Date

President's Name



CONTRACT FOR THE ORGANISATION OF A C.M.A.S. CHAMPIONSHIP

Name of the
championship

Hereafter called the competition

Between
Confédération Mondiale des Activités Subaquatiques
Viale Tiziano, 74
I - 00196 Rome
Italy
represented by its President and called herein after C.M.A.S.
and
the National Federation

Name of the Federation

represented by its President and called herein after the N.F.
the following has been decided

1. General points

1.1. The competition is organised under the exclusive control of C.M.A.S. and all the rights are and remain C.M.A.S. property. In accordance with the demand and the documentation received and enclosed to this contract, C.M.A.S. gives to the N.F. the right to organise the competition in the city of :

Name of the city

from

to

1.2. Changing of date

The N.F. cannot change the date of the competition without the previous written agreement of the Board of Directors.

1.3. The N.F. is allowed to delegate all or a part of its powers to an Organising Committee, but in that case,

1.3.1. It alone remains accountable to C.M.A.S.

1.3.2. It undertakes to inform the Organising Committee about all the rules in force for the organisation of this competition and the rules in force for the concerned discipline.

1.4. The N.F. recognizes it has been clearly informed about its obligations to C.M.A.S. and formally agrees with all the written requirements.

1.5. The N.F. is warrant for the execution of all the terms of this contract.

1.6. C.M.A.S. is not responsible if the N.F. is unable to fulfill its obligations.

1.7. If the N.F. is unable to fulfill all obligations as by this contract, C.M.A.S. may adopt against it all measures foreseen in the different C.M.A.S. rules.

2. Obligation of the N.F.

2.1. Expenses up to the N.F.

The N.F. will provide and will be responsible of

2.1.1. The N.F. will provide and will be responsible for the board and lodging expenses, full board in single room

a. for C.M.A.S. President or his representative

b. for the President of the Commission in charge of the corresponding discipline

c. for the International Judge

d. for a C.M.A.S. employee

2.1.2. The N.F. will provide local transfers for the officials as by 3.1.1. which may not depend on the athletes shuttles.

2.2. Security

N.F. will see for all the necessary security means on the venue of competitions

2.3. Anti doping control

From January 1, 2003, the anti doping control has to be organised for all the championships and for all disciplines, in accordance with the C.M.A.S. anti doping code. Until this date, the control will be done in accordance with the IOC rules in force at the date of the signature of this contract.

3. Validity clause for this contract

C.M.A.S. will assign the organisation of this competition to the N.F. only after having received the following :

3.1. this contract duly signed by the President of the N.F.

3.2. the sum of

- 1,750 EUR for the seniors championships

- 1,000 EUR for the juniors championships

If the N.F. gives up the sum will not be given back.

4. Obligations of C.M.A.S. towards the N.F.

- 4.1. After the signing of this contract according to what established under point 2 , C.M.A.S. will send to the N.F. within the foreseen deadlines
 - a. C.M.A.S. digitalised logos
 - b. Two packs of address labels of all federations affiliated
 - c. The list of affiliated Federations
 - d. The list of the members of the Commission in charge of the concerned discipline
 - e. The number of gold, silver and bronze medals needed
 - f. Participation certificates at this championship provided that the N.F. requested it in due time
- 4.2. C.M.A.S. will be responsible of :
 - a. travelling expenses of officials as under 3.1.1.
 - b. travelling and board and lodging expenses in full board for all other persons invited or appointed by C.M.A.S .

5. Timing and deadlines to be observed by C.M.A.S. and N.F.

5.1. Day D- 7 months

The N.F. must send to all Federations affiliated with the Committee charged of the corresponding discipline, with a copy to the C.M.A.S. HQ :

- (1) All announcement and useful information concerning the championship
 - (2) C.M.A.S. application form (enclosure 6)
 - (3) the registration and accommodation form must include
 - a. the global price per person for the entire duration of the competition including
 - the full pension accommodation
 - the transportations:
airport / back to the hotel
hotel / place of the competition and backThis price cannot be superior to the one taken from the organisation demand with a rise of 10% or more.
 - b. The cost of the administration global expenses per person including the following expenses:
 - Mailing expenses for the various announcements and documents
 - Printing and distribution of the documents (information / results etc.) during the championship
 - Budes' printing expenses for the officials, judges, athletes, etc.
 - Accommodation expenses for the judges and officials from C.M.A.S.
 - c. The extra expenses including also:
 - Full pension sojourn expenses per additional day
 - Gala evening
 - Various
- N.B.:** Should a Federation choose a different accommodation from the list of the hotels proposed by the hosting Federation:
- (a) participating federation will owe to the N.F. the administrative expenses connected with the organisation of the competition
 - (b) the organising federation is not obliged to ensure or to provide local transfers
 - (c) participating federation will not be authorised to take part in events of point « extra » unless it pays the corresponding expenses to the hosting federation.
- (4) The special rules for the competition, if foreseen, are up to the concerned modality
 - (5) All required documents by general rules of the concerned modality

5.2. Day D – 4 months

- 5.2.1. Organising Federation must send to C.M.A.S. HQ the list of the registered countries.
- 5.2.2. After this sending, no new inscriptions will be accepted neither by the N.F., nor by the C.M.A.S..

5.3. Day D – 3 months

- 5.3.1. C.M.A.S. Secretary General must send to the N.F. the list of Federations that sent C.M.A.S. registration form.
- 5.3.2. Federations that at this date
 - a. Have not paid their membership fee for the current year
 - b. Have not paid C.M.A.S. registration fees
 - c. Have not sent to C.M.A.S. HQ the registration form duly signed by the Federation's President will not be allowed to take part at the competition, even if they have regulated their situation for that time. In any case, no payments will be accepted on site.
- 5.3.3. If the organising federation has not received, before the set deadline, the payment of the due amount, it is no more bound to guarantee the hotel reservations nor the local transports of the athletes and representatives of that federation.

5.4. Day D – 2 months

Organising Federation must communicate to C.M.A.S. HQ the exact number of the necessary certificates of participation.

6. C.M.A.S. Logo

- 6.1. Only logos sent by C.M.A.S. HQ may be used without changing them.
- 6.2. The N.F. and/or the organising committee must use C.M.A.S. logo in all communications and promotional advertisements, written or broadcasted before, during and after the championship. The C.M.A.S. logo cannot have a size inferior to the biggest of the other logos that will be printed on the documents and announcements, it must obligatorily appear in first position.
- 6.3. It must be clearly specified that this championship is a C.M.A.S. championship.
- 6.4. In no case the N.F. may grant the use of this logo to third persons, even as courtesy, without the previous written agreement of C.M.A.S.

7. Championship Logo

- 7.1. If the N.F. wants to create a logo for the championship, this must obligatorily have a reference with the C.M.A.S. logo and must preliminarily be approved by the C.M.A.S. Executive Bureau.
- 7.2. If agreed, the championship logo and name must be shown on all the official documents of the championship as well as on all gadgets accepted by C.M.A.S.
- 7.3. C.M.A.S. logo and name must figure on the title of the championship.
- 7.4. C.M.A.S. logo must obligatorily figure on the badges supplied by the organising federation, back colours set as follows
 - a. VIP Red
 - b. Organisation Yellow
 - c. Judges Green
 - d. Press BlueThe federation is free to choose other colours for any other category that it considers necessary.

8. Television

- 8.1. C.M.A.S. competitions are and will be C.M.A.S. property.
- 8.2. TV rights will be property of C.M.A.S. only.
- 8.3. The N.F. has no right to transfer to the local or international television networks, nor to internet web sites without the previous written agreement of C.M.A.S.
- 8.4. As exchange of the rights given by C.M.A.S. to the N.F. for local television or international and/or to internet web sites, C.M.A.S. and the N.F. will agree, by writing, the subdivision of these rights.
- 8.5. It will be the same in the case of C.M.A.S. transferring TV rights to networks or international broadcasting companies or to internet web sites, but on the C.M.A.S. web site.

9. Advertising

- 9.1. C.M.A.S. reserves the right to give advertising spaces to C.M.A.S. official sponsors on either the championship's logo as well as on its documents. These spaces will be agreed together with the N.F.
- 9.2. N.F. must communicate to C.M.A.S. all advertising local contracts obtained for this championship.
- 9.3. C.M.A.S. reserves the right to approve or not local contracts according to international contracts it may obtain.

10. Sales on the championship venue

No sales can be organised on the specific web site of the championship, a part from the promotional material made by or for the profit of the organising federation only

Done in on

Signatures

For C.M.A.S.
The President

Achille FERRERO

For the N.F.
The President

Name and First Name



Registration's application form for the registration to a C.M.A.S. championship

**to be sent back to C.M.A.S. no later than
4 months before the championship's date**

**Fax : + 39/06/32 11 05 95
Email : cmasmond@cmas2000.org**

Championship		Year									
Discipline	Apnoea	<input type="checkbox"/>	Hockey	<input type="checkbox"/>	Finswimming	<input type="checkbox"/>	Orienteering	<input type="checkbox"/>	Spearfishing	<input type="checkbox"/>	
	Safari Photo	<input type="checkbox"/>	Photo	<input type="checkbox"/>	Photo swim pool	<input type="checkbox"/>	Rugby	<input type="checkbox"/>	Target Shooting	<input type="checkbox"/>	
Championship	Senior	<input type="checkbox"/>	Junior	<input type="checkbox"/>	Long distanc	<input type="checkbox"/>					
	World	<input type="checkbox"/>									
	Continental	<input type="checkbox"/>	Continent's name								
	Zone	<input type="checkbox"/>	Zone's name								
	City				Country						
from				to							

C.M.A.S. fees	Seniors	Juniors
World Championships Team sports	115 EUR	0 EUR
World Championships Individual sports	92 EUR	0 EUR
Zone or Continental championships Team sports	77 EUR	0 EUR
Zone or Continental championships Individual sports	62 EUR	0 EUR

I undersigned

President of the Federation

declare that I

1. authorize the athletes of the above federation to participate to the above championship
2. will send to C.M.A.S., no later than 60 days before the date of the championship, the list of the athlete's names taking part in this competition
3. will pay today the C.M.A.S. fees by

bank cheque	<input type="checkbox"/>				
bank tranfer	<input type="checkbox"/>	Fortis Banque – Agence de Smet de Naeyer Rue des Démineurs, 29 - 1090 Bruxelles - Belgique IBAN : BE39 2100 4854 5219 Code SWIFT : GEBABEBB			
credit card	<input type="checkbox"/>				
Card	Name of the card holder	Number	Expiry date		
American Express <input type="checkbox"/>					
Master Card <input type="checkbox"/>					
Visa <input type="checkbox"/>					
Date	Signature	Federation's stamp			



**COMPOSITION
OF THE
INTERNATIONAL JURY**

Competition		
Date		Time

	Name	Federation	Signature
International Judge			
Members			
Substitutes			
Secretary		C.M.A.S.	

Signature

International Judge



**INTERNATIONAL JURY
MINUTES**

Complaint

Championship			
Competition			
Deposed on	/ /	At	H
Objet			

Minutes of the meeting

Meeting on	/ /	From	H	To	H
------------	-----	------	---	----	---

Minutes:

Decision	Complaint accepted <input type="checkbox"/>	Complaint rejected <input type="checkbox"/>
-----------------	---	---

Signatures		
Name and First Name	Position	Signature
	President	
	Member	
	Member	
	Member	
	Substitute	
	Substitute	
	Secretary	

Number of enclosures	
----------------------	--



Report of the C.M.A.S. employee

**To send to C.M.A.S. HQ at least
2 weeks after the end of the championship**

Fax : + 39/06/32 11 05 95

Email : cmasmond@cmas2000.org

Championship		Year	
Discipline	Apnoea <input type="checkbox"/>	Hockey <input type="checkbox"/>	Finswimming <input type="checkbox"/>
	Safari Photo <input type="checkbox"/>	Photo <input type="checkbox"/>	Photo Swim. Pool <input type="checkbox"/>
		Orienteering <input type="checkbox"/>	Spearfishing <input type="checkbox"/>
		Rugby <input type="checkbox"/>	Target shooting <input type="checkbox"/>
Championship Name			
Federation's Name			
City/Country			
Dates	From		To

1.- It has been provided for

- | | YES | NO |
|--------------------------------------|--------------------------|--------------------------|
| (1) Visas facilities | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Importation of required material | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Currency Exchange | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) Communication | <input type="checkbox"/> | <input type="checkbox"/> |
| (5) Telecommunication | <input type="checkbox"/> | <input type="checkbox"/> |

2. Safety measures

- | | | |
|--|--------------------------|--------------------------|
| | <input type="checkbox"/> | <input type="checkbox"/> |
|--|--------------------------|--------------------------|

3.- Equipment and rooms available

Secretarial work

- | | | |
|---------------------|--------------------------|--------------------------|
| (1) Office | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Computer | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Photocopies | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) Phone | <input type="checkbox"/> | <input type="checkbox"/> |
| (5) Fax | <input type="checkbox"/> | <input type="checkbox"/> |
| (6) Internet access | <input type="checkbox"/> | <input type="checkbox"/> |

Working rooms

- | | | |
|-------------------------|--------------------------|--------------------------|
| (1) President | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Technical delegates | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Judges | <input type="checkbox"/> | <input type="checkbox"/> |

Compressors

Medical / Doping control

- | | | |
|----------------------------------|--------------------------|--------------------------|
| (1) Doctor's office | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) First Aid | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Room for anti doping control | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) Toilets | <input type="checkbox"/> | <input type="checkbox"/> |
| (5) Showers | <input type="checkbox"/> | <input type="checkbox"/> |
| (6) Phone | <input type="checkbox"/> | <input type="checkbox"/> |

Changing rooms teams

- | | | |
|--------------------|--------------------------|--------------------------|
| (1) Massage tables | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Showers | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Toilets | <input type="checkbox"/> | <input type="checkbox"/> |

Changing rooms judges

- | | | |
|-------------|--------------------------|--------------------------|
| (1) Showers | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Toilets | <input type="checkbox"/> | <input type="checkbox"/> |

Press room

- | | | |
|----------------|--------------------------|--------------------------|
| (1) Press room | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Phone | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Fax | <input type="checkbox"/> | <input type="checkbox"/> |

Advertising

- | | | |
|------------------|--------------------------|--------------------------|
| (1) On the venue | <input type="checkbox"/> | <input type="checkbox"/> |
|------------------|--------------------------|--------------------------|

Name of the advertisers

- | | | |
|-------------------|--------------------------|--------------------------|
| (2) Into the zone | <input type="checkbox"/> | <input type="checkbox"/> |
|-------------------|--------------------------|--------------------------|

Name of the advertisers

- | | | |
|---------------------|--------------------------|--------------------------|
| (3) Out of the zone | <input type="checkbox"/> | <input type="checkbox"/> |
|---------------------|--------------------------|--------------------------|

Name of the advertisers

TV coverage: If YES

Name of the channel

C.M.A.S. flag and logo

- | | | |
|---|--------------------------|--------------------------|
| (1) Flag at the venue | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Flag at the hotel | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) C.M.A.S. logo on the program | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) C.M.A.S. logo on official documents | <input type="checkbox"/> | <input type="checkbox"/> |
| (5) C.M.A.S. logo on press releases | <input type="checkbox"/> | <input type="checkbox"/> |

Full board accommodation for

- | | | |
|----------------------------|--------------------------|--------------------------|
| (1) C.M.A.S. President | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Commission's President | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) International Judge | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) C.M.A.S. employee | <input type="checkbox"/> | <input type="checkbox"/> |

Hotels

- (1) Hotel ****
- (2) Hotel ***
- (3) Hotel **
- (4) Students lodging

Means of transport

- (1) Athletes and delegations
- (2) Judges
- (3) C.M.A.S. President
- (4) Commission's President
- (5) International judge
- (6) C.M.A.S. employee

Technical meeting

- (1) Held on
- (2) In H
- (3) Translation

Composition International jury (see inclosure)

Anti doping (see enclosure)

- Attendance**
- (1) Countries
 - (2) Athletes
 - (3) Others

Opening ceremony

Closing ceremony

Medals ceremony

Complaints

If yes number of complaints

New records

Distance	Type	Category	Country
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments and notes

Signature

Date

Name and First Name



**RECORD
REQUEST FOR RATIFICATION**

Record

- World
- Africa
- America
- Asia
- Europe
- Oceania

Category

- Women
- Men
- Juniors Women
- Juniors Men

Type of competition

- Apnoea
- Immersion
- Surface
- Relay

Distance

Anti doping control

- YES NO

Record

Old one

New one

Include the control card of the electronic timekeeping system

Athlete(s)

Name	First Name	Birthday	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Signature of the International Judge

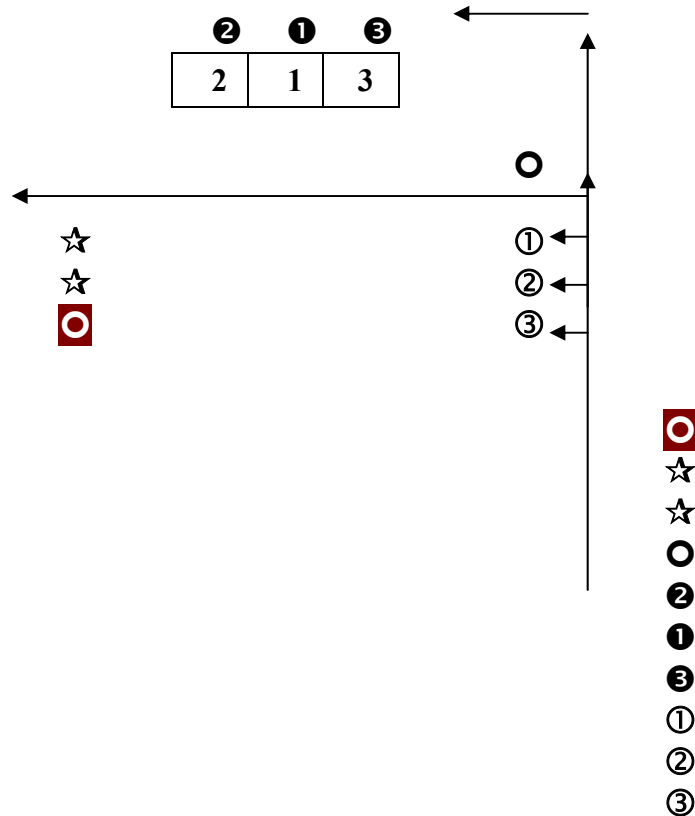
Date

Name and Fist Name



MEDALS CEREMONY

Choice procedure



Legend

- ⊙ VIP master of ceremony
- Athletes master of ceremony
- ☆ VIP
- 2** Athlete (2^{ème})
- 1** Athlete (1^{er})
- 3** Athlete (3^{ème})
- ① Golden medal bearer
- ② Silver medal bearer
- ③ Bronze medal bearer



Medals Award Ceremony Announcements

The announcements written below have to be strictly respected without any change and in their written order

I. Order of the languages to be used

- (1) Language of the country
- (2) French
- (3) English or Spanish by decision of the Organising Federation

II. Announcement of the Ceremony

(1) Country Language	
(2) French	Cérémonie officielle de remise des Médailles du (Xème) Championnat (du Monde, de la Zone x, d'Europe etc) de (Discipline) (Nom de l'épreuve Dames ou Hommes) Les médailles seront remises par (Nom et Titres) suivi éventuellement de accompagné par (Nom et Titres)
(3) English	Official award ceremony of the (Xth) (Discipline) (World, x Zone, European etc) Championship (Race Women or Men) The medals will be awarded by (Name and Positions) eventually followed by accompanied by (Name and Positions)

OR

Spanish	Ceremonia oficial de entrega de Medallas del (Xº) Campeonato (del Mundo, de Zona x, de Europa etc) de (Disciplina) (Evento Mujeres o Hombres)
	Las medallas serán entregadas por (Nombre y Función) seguido eventualmente de acompañado por (Nombre y Función)

III. Announcement of the winner

(1) Country Language	
(2) French	Médaille d'or et Champion du (Monde, Europe, etc)
(3) English	Golden Medal and (World, European, etc) Champion

OR

Spanish	Medalla de Oro y Campeón del (Mundo, Europe, etc)
(4)	Name, First name, Country

IV. Announcement of the second

(1) Country Language	
(2) French	Médaille d'Argent
(3) English	Silver Medal

OR

Spanish	Madalla de Plate
(4)	Name, First name, Country

V. Announcement of the third

(1) Country Language	
(2) French	Médaille de Bronze
(3) English	Bronze Medal

OR

Spanish	Madalla de Bronce
(4)	Name, First name, Country



**Anti doping control
Report**

**To send to C.M.A.S. HQ
15 days at least after the end of the championship**

Fax : + 39/06/32 11 05 95

Email : cmasmond@cmas2000.org

Championship	Dates	From / / to / /			
Discipline	Apnoea <input type="checkbox"/>	Hockey <input type="checkbox"/>	Finswimming <input type="checkbox"/>	Orienteering <input type="checkbox"/>	Spearfishing <input type="checkbox"/>
	Safari Photo <input type="checkbox"/>	Photo <input type="checkbox"/>	Photo swim pool <input type="checkbox"/>	Rugby <input type="checkbox"/>	Target Shooting <input type="checkbox"/>
Championship	Senior <input type="checkbox"/>	Junior <input type="checkbox"/>	Long distance <input type="checkbox"/>		
	World <input type="checkbox"/>				
	Continental <input type="checkbox"/>	Continent's name	<input style="width: 100%;" type="text"/>		
	Zone <input type="checkbox"/>	Zone's name	<input style="width: 100%;" type="text"/>		

Organising Federation	
Name	<input style="width: 85%;" type="text"/>

Laboratory	
Name	<input style="width: 85%;" type="text"/>
Recognised by IOC	<input type="checkbox"/> YES <input type="checkbox"/> NO
Address	<input style="width: 100%;" type="text"/>
Zip	<input style="width: 15%;" type="text"/> City <input style="width: 35%;" type="text"/> State <input style="width: 35%;" type="text"/>
Country	<input style="width: 100%;" type="text"/>
Phone	<input style="width: 25%;" type="text"/> Fax <input style="width: 25%;" type="text"/> email <input style="width: 45%;" type="text"/>

Data					
Selection of the athletes	By ballot <input type="checkbox"/>	Medals / Winners <input type="checkbox"/>	Other Define	<input style="width: 100%;" type="text"/>	
Have controls been done the non competition days?			<input type="checkbox"/> YES <input type="checkbox"/> NO	If Yes, how much? <input style="width: 100%;" type="text"/>	
Number of participants			Number of controls done		
Men	Women	Total	Men	Women	Total
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

The President
of the organising Federation
Signature

Date

Stamp of the Federation